

Indian Land Action Council By-Laws

Article I Organization

1. The name of the organization is the INDIAN LAND ACTION COUNCIL (ILAC).
2. By a two-thirds vote of the membership body, the organization may choose to change its name.
3. The Indian Land Action Council is a non-profit 501(c3), non-partisan organization.

Article II Purposes

1. To bring civic minded residents together to foster positive change within our community.
2. To provide a forum for community officials to share information with residents.
3. To educate and inform the Indian Land Community concerning issues affecting the community.
4. To work with the all facets of County and State government as well as any stakeholders to ensure the voices of the Indian Land community are heard.

Article III Membership

Membership in this organization is open to anyone who is a resident of Indian Land and resides north of Highway 5 in Lancaster County and who is current on dues for the organization.

Article IV Meetings

1. The ILAC will meet monthly.
2. The ILAC reserves the right to close any meeting in whole or portion to the press as deemed necessary by the officers of the organization.
3. Using the e-mail address provided when subscribing on-line, each member will be emailed, via the ILAC website, the minutes of the previous meeting and a Preview of the upcoming meeting. The Preview will include the date, time, and location of the meeting and Agenda Items.
4. Special meetings of this organization may be called by the President or any two officers when deemed necessary. Notice of such meeting and reason will be e-mailed to all members at least three (3) days before the scheduled date set for the special meeting. No other business but that specified in the notice may be conducted at a special meeting without the unanimous consent of all present at that meeting.
5. Roberts Rules of Order will apply.

Article V Voting

1. At all meetings, except for the election of officers, all votes will be by voice or a show of hands.

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2. For election of officers, ballots will be provided, and there will not appear any place on a ballot anything that might tend to indicate the person who cast a ballot.
3. Only members whose dues are current are allowed a vote: one vote per household membership; dues must be paid before a meeting begins.
4. Should three (3) or more members request voting by ballot on issues not relating to the election of officers, ballots shall be issued.
5. Quorum at all meetings will be twelve (12) active members or 25% of all active members, whichever is the lesser.
6. All votes, outside of approval of minutes and adjournment of the meeting, will be announced to the members via e-mail at least 24 hours in advance.
7. A majority vote in favor of the motion is required in order for the motion to pass.
8. There must be a vote for every expenditure totaling three hundred dollars (\$300) or greater.
9. 30 days notice and a two-thirds vote can dissolve this organization. All outstanding bills will be paid, and the remaining money will be donated to a charity via a vote by the members.

Article VI

Agenda Items

- Reports of Officers
- Reports of Officials
- Reports of Committees
- Old Business
- New Business
- Adjournment

Article VII

Officers

1. The elected officers of the organization, also known as the Board, shall be:
 - a. President
 - I. The President shall preside at all membership meetings.
 - II. He/she will be one of the officers who may sign the checks or drafts of the organization.
 - III. He/she will devise and present the monthly agenda/preview for distribution to all members via post on the ILAC website.
 - IV. He/she will assure that the Board has a monthly planning meeting.
 - b. Vice-President
 - I. The Vice-President will, in the event of the absence or inability of the President to exercise his/her office, become acting President of the organization with all the rights, privileges, and powers as if he/she had been the duly elected President.
 - c. Secretary

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- I. The Secretary will keep the minutes and records of the organization in appropriate books.
- II. He/she will be the official custodian of the records of this organization.
- III. He/she will be responsible for all notification to local newspapers of meeting date and time and brief results of meetings.

d. Treasurer

- I. The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization.
 - II. He/she will deposit all monies in a regular business bank or trust company which conducts business in Indian Land.
 - III. He/she will be one of the officers who may sign the checks or drafts of the organization.
 - IV. He/she will render at stated periods a written account of the finances of the organization and that report will be physically affixed to the minutes of that meeting.
 - V. He/she will file Year End reports needed to be filed with the Federal Government.
 - VI. He/she will exercise all duties incident to the office of Treasurer.
 - VII. Once a year in March, the Executive Officers will conduct an internal audit.
2. Each officer will serve a minimum term of one year.
 3. Election of officers shall be in April of each year.
 4. Officers can be removed from office with or without cause by a two-thirds vote at a regular meeting where at least 24 hours notice has been given.
 5. Resignation of Officers - if an officer should resign prior to the end of their term, the Board will recommend a replacement to be voted on at a regularly scheduled meeting. They will be approved upon a majority vote in favor by the attending members.

Article VIII Members-at-large

At the time of the election of officers, the organization may elect up to two members as Members-at large who have a desire to become an elected officer at the next scheduled election, usually in one year hence.

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- a. He/she shall attend Board meetings, participate in all planning activities, and have the opportunity to learn how the organization operates.
- b. Each member-at-large will serve a term of one year.
- c. He/she will not be permitted to sign checks or drafts of the organization.
- d. He/she will not vote unless needed to break a tie.

Article IX Committees

1. All committees and chairpersons of this organization will be approved by the Board.
2. There will be a Nominating Committee made up of one Board member and two members whose dues are current.

Article X Dues

1. The dues of this organization will be \$20 per year per household paid in January each year.
2. Dues for new members will be prorated based on the period in which the dues are paid:
 - a. \$20: Full Year
 - b. \$10: 6 months or less

Article XI Amendments

These by-laws may be altered, amended, repealed or replaced by an affirmative vote of two-thirds of the membership after a notice of 30 days has been posted on the ILAC website.

APPROVED BY MEMBERSHIP,

THIS _____ DAY OF _____, 2015

President _____

Board Member _____